

Fairfax-Falls Church Community Services Board
November 19, 2014

The Board met in regular session at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA.

The following CSB members were present: Ken Garnes, Chair; Gary Ambrose, Kate Hanley, Suzette Kern, Lori Stillman, Dallas “Rob” Sweezy, Diane Tuininga, Jeff Wisoff, Jane Woods and Spencer Woods

The following CSB members were absent: Pam Barrett, Susan Beeman, Paul Luisada and Juan Pablo Segura

The following CSB staff was present: Tisha Deeghan, Daryl Washington, Len Wales, Jean Hartman, Evan Jones, Dave Mangano, Jerome Newsome, Lisa Potter and Lyn Tomlinson

1) Meeting Called to Order

Ken Garnes called the meeting to order at 7:30 p.m.

2) Approval of the Minutes

Jeff Wisoff offered a motion for approval of the October 15 work session and October 22, 2014 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded and passed.

3) Matters of the Board

- Jane Woods reported that the Rent Reform Committee of the Housing Development Authority is considering action on implementing recommendations of the Moving to Work subgroup.
- Mr. Garnes noted the following:
 - As a Board dinner is customarily held prior to December Board meeting, it was proposed to meet in the Government Center conference room at 6:30pm for a catered meal which should accommodate conversations more so than a restaurant environment. There was a consensus for this proposal.
 - A letter of appreciation will be forwarded to Lynn Miller, former CSB Board member representing the Braddock District, for her service.
 - CSB members were requested to notify committee chairs when unable to attend a meeting. In addition, to ensure members are aware of the business to be addressed and to facilitate efficient Board meetings, committee chairs were requested to prepare and distribute agendas in advance.

4) Directors Report

- Tisha Deeghan highlighted the following:

- A notice in the Board members' folders of the January 19th National Alliance for Mental Illness (NAMI) Mental Health Advocacy day in Richmond which will be followed by the Virginia Association of Community Services Boards (VACSB) Legislative Conference in Richmond on the 20th and 21st. Information on the VACSB event was also provided along with registration guidance for both events.
- The ARC of Virginia usually holds a Richmond rally on the same day as NAMI, but at a different time of the day.
- In response to assistance in setting up appointments, it was indicated that General Assembly members expect to be contacted during this time and are responsive to appointment requests either directly or, at a minimum, with their staff.
- Ms. Deeghan has been directly involved in discussions with the Department of Behavioral Health and Developmental Services (DBHDS) on the State Performance Contract in which there has been a helpful collaboration in identifying areas to be addressed.
- Daryl Washington noted within the CSB legislative priority issues talking points, Mandatory Outpatient Treatment (MOT) is not included. Although there seemed to be an interest earlier in the year to possibly pursue a legislative proposal, it does not appear to be moving forward at this time. It was noted there is a balance that needs to accompany any MOT legislation as threshold standards set too high results in inpatient hospitalization, while lower standards must be carefully established to encourage support for funding.
- Highlighting the CSB Workplan, it was indicated most projects are on target. Within Youth and Family Services, it was noted a recently released consultant report is being analyzed, and in Business Integration Practices, due to high vacancy rates, full implementation of standardized processes may be delayed.
- Len Wales reviewed the quarterly dashboard report noting overall the numbers indicate a slight improvement in those receiving services and, specifically, individuals having a primary care provider appear to be increasing over the previous year. Clarification was provided and will also be noted in the document that within the baseline of individuals served, there are approximately 11,000 carried over from the previous fiscal year. As this document remains under construction, it was indicated versions can be tailored to different audiences.

5) Committee Reports

A. *Fiscal Oversight Committee*

Suzette Kern reported an excellent briefing on Medicaid was provided at the October meeting by Ginny Cooper along with a discussion of the high staff vacancy rates and some contributing factors. The high vacancy rates prompted a request for a letter to be drafted to the Board of Supervisors (BOS) outlining hiring issues including concerns with the NEOGOV hiring system. At the November meeting, the committee reviewed the draft letter which has been provided to Board members for consideration. She also reported that as of pay period 22, due to the vacancies, the CSB had accrued \$1.7 million in savings. \$1.1 million of this amount will be used to meet the County Executive's FY 2015 mandatory 1% budget reduction requirement.

Following further discussion and recommendations for a couple of revisions, Kate Hanley offered a motion to approve and forward the letter to the BOS. The motion was seconded and passed.

Separately, it was indicated staff discussions continue with the Department of Management and Budget on funding for ID Day Employment and measures to contain costs.

B. Government and Community Relations Committee

- Rob Sweezy reported the legislative talking points distributed highlight three main issues which have been reordered to list Medicaid expansion as number one, funding for individuals leaving the training centers as the second item, followed by Infant and Toddler funding as number three. In addition, some priority issues identified by the VACSB are included on a second page should there be an opportunity to discuss with legislators. Board members were encouraged to take the VACSB folders for distributing the information and to schedule appointments prior to the end of the year.
- It was indicated information on the proposed Medicaid Intellectual Disability/Developmental Disability (ID/DD) Waiver redesign was forwarded to Board members earlier in the day. Some aspects of the proposal were briefly highlighted and included 1) case management will remain separate, 2) provides for utilization of a Supports Intensity Scale (SIS) assessment tool to crosswalk with a tiered reimbursement system, 3) contains a differential for Northern Virginia, and 4) implementation is proposed to begin January 2016. The current ID/DD Waiver proposal is estimated to cost an additional \$50 million—50% of which will be borne by the state. Comments on the proposed Waiver redesign are due December 15, 2014.
- In light of the evolving Medicaid ID/DD Waiver redesign, Board members were encouraged to review the information, confer with Daryl Washington if there are questions, and if specific aspects are identified that would be insupportable, these areas possibly be discussed with legislators.

C. Intellectual Developmental Disability (IDD) Committee

Noting the May and September minutes were included in the Board meeting packet, Lori Stillman reported on some issues addressed at the November 6th committee meeting:

- Suzette Kern was welcomed as a new member to the committee.
- The recent LogistiCare Advisory Board meeting focused on measures to be taken in response to incidents as well as web-based trainings to familiarize those involved with transportation procedures and requirements.
- Jane Woods reported on the Senate Bill 627 workgroup of the Joint Committee on Health Care in which options are being developed to keep the training centers open.
- A Medicaid overview by Ginny Cooper and Lara Lafin was provided to assist in understanding a very complicated system.

- Jeannie Cummins Eisenhower presented on housing options for individuals with IDD that highlighted a three-year Rental Choice pilot program underway as well as legislative proposal for financing Intermediate Care Facilities.
- An update on individuals in the training centers noted 56 at Northern Virginia and 17 at Central Virginia, with 12 expected to locate to the community by the end of year.

The next meeting of the IDD committee will be held January 8, 2015.

D. *Substance Use Disorders/Mental Health (SUDs/MH) Committee*

On behalf of Susan Beeman, Ms. Kern reported on the activities at the November committee meeting which included the Medicaid presentation by Ginny Cooper as well as approval of a committee name change which will be presented later in the meeting for Board consideration.

6) Action Items

A. *2015 CSB Board Meeting Calendar*

Mr. Garnes presented the proposed meeting schedule for full Board as well as committee meetings in calendar year 2015.

Kate Hanley moved for approval of the proposed 2015 CSB Board meeting schedule which was seconded and passed.

B. *CSB Policies Review and Comment Period*

As part of the ongoing triennial review of CSB policies, Ms. Kern presented six additional updated policies with a recommendation for issuance for a public comment and review period. The policies presented were:

- 1102 Ethical and Professional Behavior
- 1103 Conflict of Interest
- 1200 Definition of Policy, Regulation and Procedure
- 1201 Adoption and Cancellation of Policy
- 1305 Participation by the Public
- 3040 Privacy, Security and Confidentiality

In reviewing the proposed updates, it was indicated the revisions provide for 1) reflecting the name change of the state behavioral health agency, 2) clearly defining public participation, 3) ensuring language parallels with CSB Bylaws, as well as 4) some additional minor changes.

Ms. Kern offered a motion to approve issuing the six CSB policies as presented for a 30-day public review and comment period. The motion was seconded and passed.

C. *Proposed Standing Committee Name Change*

On behalf of committee Chair Susan Beeman, Ms. Kern provided background on the proposal to change the name of the Substance Use Disorders/Mental Health Committee noting a consensus of members that the name did not fully capture the committee's mission and charter. Following discussions, the committee determined "Behavioral

Health Oversight Committee” provides a descriptive overview, and as a result, this name is being presented for Board approval.

Ms. Kern offered a motion for Board approval to rename the Substance Use Disorders/Mental Health Committee to the Behavioral Health Oversight Committee and that the CSB Bylaws be revised to reflect this change. The motion was seconded and passed.

7) Information Items

A. *Notice of Proposed CSB Bylaws Amendment*

Following Board approval of the Behavioral Health Oversight Committee name change, Ms. Kern indicated the CSB Bylaws will need to be revised to reflect this standing committee name. To meet the 30-day advance notice requirement to amend the Bylaws, it was indicated final Board approval will be requested at the January 2015 Board meeting which will fully accommodate the notice requirement.

B. *State Performance Contract Quarterly Update*

Jerome Newsome provided an overview of the first quarter activities which included:

- The FY2014 End of Year Analysis Report was received in October, discussions were held with DBHDS, and a draft response has been submitted.
- First quarter reviews with CSB Service Directors were undertaken to address any issues.
- A two-day training was provided by Credible on billing practices which will assist in maximizing those capabilities within the electronic health record system.
- Preparations are underway to submit shortly the FY2015 first quarter report with DBHDS.
- A focus continues on business process mapping to ensure all on the same page.

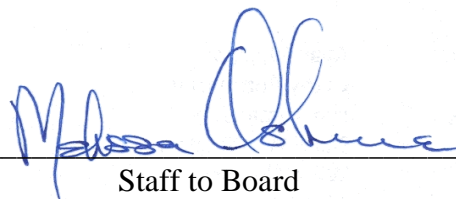
There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 8:45 p.m.

Actions Taken--

- The October 2014 work session and meeting minutes were approved.
- Approval to issue updated CSB policies for public review and comment.
- Behavioral Health Oversight Committee name change approved.
- Approval of 2015 CSB Board meeting calendar.

December 17, 2014

Date



Staff to Board